

<b>CONSTITUTION AND ETHICS COMMITTEE</b>	AGENDA ITEM No. 9
<b>31 OCTOBER 2023</b>	<b>PUBLIC REPORT</b>

Report of:	Adesuwa Omoregie, Interim Director Law and Governance and Monitoring Officer	
Cabinet Member(s) responsible:	Councillor Andy Coles, Cabinet Member for Finance and Corporate Governance	
Contact Officer(s):	Karen Dunleavy, Democratic Services Officer	Tel. 452233

## WORK PROGRAMME, FUTURE DATES AND MEMBER ISSUES

RECOMMENDATIONS	
<b>FROM:</b> Adesuwa Omoregie, Director of Law and Governance and Monitoring Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Constitution and Ethics Committee</p> <p>1. Notes and agrees the Work Programme with any additional items or suggestions to be included</p>	

### 1. ORIGIN OF REPORT

- 1.1 This is a standard report to the Constitution and Ethics Committee which forms part of its agreed work programme. This report provides details of the Draft Work Programme for the following municipal year as it stands.

### 2. PURPOSE AND REASON FOR REPORT

- 2.1 The programme can be refreshed throughout the year in consultation with the senior officer and the Committee membership to ensure that it remains relevant and up to date. In addition, any delays in reporting issues are recorded so that they do not drop off the committee agenda.

- 2.2 This is also an opportunity for Members of the Committee to raise any issues of concern under the Committee's terms of reference for discussion or addition to the work programme.

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
---	-----------	----------------------------------	------------

### 4. IMPLICATIONS

#### Financial Implications

- 4.1 There are none.

## **Legal Implications**

4.2 There are none.

## **Equalities Implications**

4.3 There are none.

## **5. APPENDICES**

5.1 Appendix A - Work Programme 2023/24.

**APPENDIX A**

DATE: 17 JULY 2023			
		Section / Lead	Description
	National Honours	Rachel Edwards/Sue Proctor	Nominating people in Peterborough for King's National honours an update on the process from Iain Forsythe
	Governance Review update	Adesuwa Omoregie Legal	Update to Members on the CfGS governance review and update on the timelines for the constitution review.
	Council Champions	Adesuwa Omoregie	To review Scrutiny Committee suggestions for Council Champions and how this is formally appointed to.
	<b>INFORMATION AND OTHER ITEMS</b>		
	Honours Panel	Rachel Edwards/Sue Proctor	Committee to review updates and recommendations as part of their role as the Honours Panel
	Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
	Report on Code of Conduct Issues	Adesuwa Omoregie Legal	To receive an update as to any code of conduct cases
	Work Programme 2023/2024	Democratic Services Karen Dunleavy	

**DATE: 18 September 2023 - CANCELLED**

		<b>Section / Lead</b>	<b>Description</b>
	Launch of the Constitution Review	Dan Kalley	launch of 6-week public consultation and approval of 'interim' updates
<b>INFORMATION AND OTHER ITEMS</b>			
	Honours Panel	Rachel Edwards/Sue Proctor	Committee to review updates and recommendations as part of their role as the Honours Panel
	Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
	Training record	Adesuwa Omoregie /Democratic Services	To review training attendance
	Report on Code of Conduct Issues	Adesuwa Omoregie	To receive an update as to any code of conduct cases
	Work Programme 2023 / 2024	Democratic Services Karen Dunleavy	

**DATE: 31 OCTOBER 2023**

		<b>Section / Lead</b>	<b>Description</b>
	Centre for Governance and Scrutiny diagnostic Review	Adesuwa Omoregie	To provide Members with the outcome of the CfGS review.
	Members Training Programme	Adesuwa Omoregie/Democratic Services	To discuss a training log and options for a robust Member Training Programme.

	<b>INFORMATION AND OTHER ITEMS</b>		
	Honours/Awards	Rachel Edwards/Sue Proctor	Committee to review updates and recommendations as part of their role.
	Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
	Report on Code of Conduct Issues	Adesuwa Omoregie Legal	To receive an update as to any code of conduct cases
	Work Programme 2023 / 2024	Democratic Services Karen Dunleavy	

**DATES: 14 DECEMBER 2023 – EXTRAORDINARY MEETING**

		<b>Section / Lead</b>	<b>Description</b>
	Honours/Award Nominations Nominations for Civic Awards - EXEMPT	Karen Dunleavy	Committee to review updates and recommendations as part of their role as the Honours/Awards.

**DATES: 5 FEBRUARY 2024**

		<b>Section / Lead</b>	<b>Description</b>
	Start Time of Committee Meetings 2023/24	Karen Dunleavy	To agree the start time of meetings for the new municipal year 2023/24.
	Constitution Review		Final approval of the Constitution review work.
	<b>INFORMATION AND OTHER ITEMS</b>		

	Honours/Awards –	Rachel Edwards/Sue Proctor	Committee to review updates and recommendations as part of their role as the Honours/Awards.
	Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
	Report on Code of Conduct Issues	Adesuwa Omoregie Legal	To receive an update as to any code of conduct cases
	Work Programme 2024 / 2025	Democratic Services Karen Dunleavy	